

Ref.	Action	Option	Responsible Officer	Deadline date	Progress (complete or O/S)	Progress Comment
1	Consult individually with each riparian partner about how funding could be jointly provided by cash and local service delivery, such as towpath maintenance, grass cutting, shrub management etc.	1	Ian Brown	March 2007 JMC		Develop shopping list of specific activities for discussion. Indicative position by March 2007 JMC
2	Discuss and establish specifics with SWT potential for partnership working for delivery of public relations, education etc. (what, how and cost)	1	Rose Younger	31/12/06		Including Ian Brown and Canal Society
3	Discuss and establish specifics with Canal Society potential for partnership working around education and visitor centre activities, improving the water supply and facilities and fundraising/ income generation (what, how and cost)	1	Ian Brown	31/12/06		To include Rose Younger
4	Consult new Chief Executive of Hampshire and Isle of Wight Wildlife Trust (HWT) to determine interest/ability to work in partnership with the BCA	1	Rose Younger	31/12/06		Including John Tickle and Ian Brown and Canal Society
5	Determine what joint working SWT, HWT and Canal Society can develop and deliver	1	Ian Brown	31/01/07		With Rose Younger
6	Follow up with Landmarc about the specifics of what they feel they could deliver - expression of interest to determine whether this is a potentially affordable option (ie the concept of outsourcing) to pursue for the future management of the Canal	1	Rose Younger	31/12/06		Including Ian Brown
7	Consult with legal services and procurement specialists in HCC/SCC regarding potential outsourcing options and how to proceed with exploring the concept of outsourcing the management of the Canal	1	John Tickle	31/10/06		Consult and share HCC framework/approach with Rose Younger re SCC approach/requirements
8	Consider need to go to OJEC advertisement to determine expressions of interest for outsourcing	1	John Tickle	31/10/06		Advice from procurement specialists HCC/SCC
9	Complete report on potential synergies/efficiencies with Blackwater Valley following appropriate consultation and determine impact on Canal options appraisal work	1	John Tickle	31/12/06		
10	Continue work of Income Generation sub-group for sourcing funding which will include HLF, big lottery and european funding initiatives	1	Andy Barber	ongoing		With Ian Brown, Canal Society and Ian Smith (HCC Museums Trust Director). Need to make contact with HCC/SCC Brussels office (Ian Brown and Mike Dawson to pursue)
11	Consult HCC Corporate Finance to see if technical support is available to develop alternative funding models	1	Andy Barber	31/10/06		
12	Develop joint partnership agreement between the two landowners SCC & HCC	1	Mike Dawson and John Tickle	28/02/07		Take into account any written legal advice from BW, IWA regarding the right to navigation under the original instrument of statute.

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13	Meet riparian partners to a) agree factors to be encompassed in alternative formula funding models b) illustrate the impact of the different models c) meet to agree way forward on formula funding basis	1	Mike Dawson	28/02/07		Convene riparian officers meetings one in Nov/Dec 06 with further meeting(s) Jan/Feb 07
14	Meet riparian partners to develop detailed framework for potential SLA. This may be a collective or individual meetings	1	Mike Dawson	28/02/07		Guildford SLA with BCA can be used as starting point. Needs to include clear performance management standards
15	Report to two lead members for the Canal from HCC/SCC on proposed way forward regarding funding formula and formal funding agreement structure and content	1	Mike Dawson and John Tickle	31/03/07		This report will determine what political action will follow
16	Finalise insurance quotation with Zurich	2	Ian Brown	31/12/06		
17	Finalise NNDR position	2	Rose Younger	31/12/06		
18	Explore potential for realising cost savings and increasing income under a charitable trust arrangement	2	Ian Brown	28/02/07		With Andy Barber, Treasurer
19	Meet with Canal Society to explore position regarding establishing a charitable trust under model 3 (management under contract)	2	Mike Dawson	28/02/07		
20	Depending on insurance and financial case position determine recommended way forward for the Canal under a potential preferred charitable trust model (including defining follow on actions)	2	Mike Dawson and John Tickle	28/02/07		With the Canal Society
21	Produce a jointly agreed specification upon which the Condition Survey can be commissioned, costed and completed	3	Rose Younger	31/12/06		BW to assist in developing the specification with Graham Cole, SCC. Ian Brown integral to this process
22	Determine if special exemption from contract standing orders applies to commissioning the Condition Survey	3	Rose Younger	30/11/06		May apply due to status of British Waterways. Need to consult Andy Barber, Treasurer, aswell
23	Commission Condition Survey for whole Canal	3	Rose Younger	31/01/07		Will take approximately 1 year to complete the survey, plus tendering process if special exemption does not apply
24	SCC Structures Team (Graham Cole) to keep HCC Structures Team informed as required	3	Graham Cole	ongoing		
25	Complete Conditions Survey	3	tbc	31/12/07		
26	Produce Asset Management Plan for whole Canal	3	Rose Younger	tba		Graham Cole to complete the work. Deadline dependent on Condition Survey completion but will be some time in 2008.
27	JAG		Ian Brown	16/02/07		
28	JMC		SCC	March 2007		